

MINUTES

2014 Annual Meeting of the HCC Trust

Date | time 3/22/2014 1:10 PM | *Meeting called to order by* Chairman, Jim Calvert

In Attendance

Betty Ann Blanchard, Bill Blanchard, Dawn Blanchard, Sharon Cook, Frank Calvert, Thomas Calvert, Erin Hampton, Patricia Calvert Raftery Kelly, Laretta Calvert, Edwin Calvert, James A. Calvert, Jim Calvert, Glenn Schmidt, Henry Schmidt, Tyler Hancock, Victor Calvert, Bill Calvert

Unable to attend/excused:

Approval of Minutes

The minutes from 2013 Annual Meeting of the HCC Trust were read and noted without objection.

Election of Officers

Group was asked for nominations from within the trustees to serve one year officer terms for Chairman, Vice Chairman and Secretary per the trust agreement. Nominees were Jim Calvert for Chairman, Glenn Schmidt for Vice Chairman, and Marie Calvert McKee for Secretary. Frank Calvert requested that a Treasurer be included with recommendation that it be Glenn Schmidt. Nominations were unopposed and unanimous vote to elect the following trustees as officers for a one year term:

Chairman - Jim Calvert

Vice Chairman – Glenn Schmidt and agreed/elected to serve as Treasurer

Recording Secretary – Marie Calvert McKee

Review of HCC Trust Inventory

Noted by Chairman and attendees that the Trust Inventory had not changed from 2013. Reading on individual items was waived. Frank Calvert stated a process for new items to be added to the trust was required. Discussion tabled to new business.

Financial

Glenn Schmidt to include Treasurer as part of his Vice Chairman responsibilities. Bank checking account was established with Sandy Spring Bank with \$100 deposit. Account is a free account with interest. Discussion was initiated by Pat Kelly that a process for Bank Deposits and making donations was necessary. Dawn Blanchard suggested setting up a non-profit facebook page option for collecting donations. The chairman noted he would accept donations for deposit to the account at any time.

Donations Received at Meeting

Erin Hampton \$100

Dawn Blanchard \$100

Pat Kelly \$10

James A. Calvert \$10

Sharon Cook \$20

Frank Calvert \$20

Expenses

Jim Calvert stated he is paying \$15 per month of personal funds currently to host the requested HCC website. Glen Schmidt paid a donation from the checking account to the church of \$50 for Hall usage for 3/22 meeting.

Trustees Business/Reports

Old Business

Bank Account – detailed above

Website – detailed below under Committee Reports

New Business

Artifact Donation document – Detailed Below, Artifact Donations

Photographing Trust Inventory – Detailed in Committee Reports for Website

Open Floor – detailed below

Committee Reports

Committee Discussions

Website

- Jim Calvert set up initial website with assistance of Betty Ann and Bill Blanchard.
- Jim Calvert stated he is paying \$15 monthly for the website.
- Intent of the website per chairman is to provide “Family” (those related by blood or marriage) information and would be the target audience. Although, it was noted the website is public.
- Betty Ann Blanchard along with Erin Hampton will form the new Website committee
- Victor Calvert will be taking photographs of the items along with Jim Calvert and Edwin Calvert for archiving and posting to the website.
 - Photographing requirements for high resolution were discussed to provide ability to “dumb” down as necessary for other uses.
- Bill Blanchard offered to assist with posting of content to the website.
- A sheet of Logos were passed for group review and inclusion on the website with Betty Ann Blanchard to follow up.
- Erin Hampton noted there were content management systems and potentially other options to explore from the current site hosting we have in place.
- Marie Calvert McKee noted there should be security considerations for content posting and site accuracy.

Artifact Donations

- Erin Hampton along with Bill Calvert will form the new Artifact Donation Form Committee
- A form offered from Frank Calvert found at the Anne Arundel Historical Society Website under Policy Memorandum will be used as a basis for formulating our initial HCC Artifact Donation Form.
- Discussion about how to get items into the trust inventory were noted
- Erin was to scan and distribute for comment
- Chairman Jim Calvert stated to the group the intent was to ensure items of historical and family value not necessarily monetary value are the intent of the trust inventory.

- Discussion was brought up as to possession/ownership of the item ,insurance, legal considerations of the willed items, who has control of the artifact, process for loan of the items for display, etc.
- Marie Calvert McKee asked if there were other organizations with documents for loan of artifacts like artwork loaned to the Foundation

Open Floor Discussion

Frank Calvert expressed concerns about financing the trust and how to increase the bank account and get donations.

Edwin Calvert noted the trust items would likely be displayed in 2 -3 years at the Hancock's Museum if the Foundation was successful in completion of its project.

Dawn Blanchard offered to establish a Facebook donation page for HCC Trust.

James Calvert and Pat Kelly initiated a discussion about inclusion of the Cumberland and Stinchcomb families.

Betty Ann Blanchard distributed copies of the Calvert Farm history prepared by her and Bill to interested parties.

Next Meeting

Meeting Adjourned at 2:10pm

Next Meeting to be Determined

Note: Next meeting was requested to be held in next 6 months. Likely, Fall time frame. Several dates discussed without firm date set. Last comment was to consider early August before busy Fall season.

Minutes Submitted By:

Minutes Approved By:

Unapproved Submission: 3/24/2014 by Marie Calvert McKee